



## **Karuah East Quarry - Community Consultative Committee**

### **Meeting Minutes – 4 December 2017**

Venue: Karuah Community Hall – 2 Engel Avenue, Karuah

Time: CCC Meeting: Start 4.10pm  
End 4.58pm

#### **Minutes**

Attendees: Michael Ulph (Chairperson), Tony Ebben (Community Representative), Wade Cameron (Community Representative), Gerard Bowen (Karuah East Quarry), Tim Grugeon (Karuah East Quarry), Chris Jones (SLR) and Mat Radnidge (ADW Johnson).

#### **1) Welcome**

- Michael Ulph paid respect to the traditional Aboriginal land owners of Karuah, past, present and future.
- Michael Ulph confirmed that this meeting is being undertaken today due the high number of apologies that were received for the previously scheduled date of 13<sup>th</sup> November 2017.

#### **2) Apologies**

Goetz Schraer (Community Representative).

Matthew Bell (Mid Coast Council).

#### **3) Declaration of Pecuniary Interests**

- Michael Ulph confirmed that KEQ Pty Ltd is paying GHD (his employer) a fee for Michael to act as the independent chairperson for the CCC.
- Chris Jones confirmed that KEQ Pty Ltd is paying SLR (his employer) a fee for Chris to be a member of the CCC.
- Mat Radnidge confirmed that KEQ Pty Ltd is paying ADW Johnson (his employer) a fee for Mat to be a member of the CCC.

#### **4) Acceptance of Previous Minutes dated 14 August 2017**

- Draft CCC meeting minutes dated 14 August 2017; and
- Draft site inspection record dated 14 August 2017.

Moved: Wade Cameron  
Seconded: Chris Jones

#### **5) Business Arising from Previous Minutes**

- Tim Grugeon to contact Mr Mark Hunter of the Karuah River Oyster Association and address any quarry related questions that Mr Hunter or the association may have. Tim has previously attempted to make contact but has been unsuccessful to date. Tim will continue to attempt to make contact and provide an update to the CCC at the November 2017 meeting.

Tim Grugeon – Nothing to report. Will follow this matter up and advise the CCC at the next meeting.

- Tim Grugeon to supply Mat Bell with a copy of the Independent Environmental Audit and Water Management Plan.

Tim Grugeon - Action completed by email on 31<sup>st</sup> August 2017.

#### **6) Correspondence**

- Draft CCC meeting minutes and site inspection record from the August 2017 meeting are available on the Hunter Quarries website.

Noted by CCC members.

- 4 September 2017 – Mat Bell provided an email to Tim Grugeon (with remainder of CCC members cc'd). The purpose of the email was to seek clarification from Tim regarding how KEQ Pty Ltd is addressing the outstanding issues of non-compliance that were identified in the Independent Environment Audit. Mat Bell requested a response so that other Council staff could be informed.

18 September 2017 – Tim Grugeon responded to Mat Bell (with remainder of CCC members cc'd). The response confirmed that a 'Response to Audit Recommendations' has been developed by KEQ Pty Ltd. The RAR was submitted to the NSW Department of Planning & Environment (DPE) on 18 August 2017 and NSW DPE responded on 4 September 2017 confirming that it was satisfied with the strategies that were to be implemented.

Noted by CCC members.

## 7) Company Report and Overview of Activities

The Company Report and Overview of Activities (see enclosed) was presented by Tim Grugeon and included the following:

- Introduction of Approved Project
- Progress of the Project
- Construction Schedule
- Monitoring and Environmental Performance
- Community Complaints and Response to Complaints
- Information Provided to the Community and any Feedback

Questions / discussions resulting from the above were as follows:

- Gerard Bowen – No rock has been processed through the primary crushing plant yet. Mechanically the plant is working but electrical testing needs to occur prior to commissioning. It is expected that that electrical testing will occur within the next 1 to 2 weeks.
- Tim Grugeon – Karuah East Quarry is now operational but construction activities will continue as product output increases. Over the coming 12 months, it is anticipated that the following construction activities will commence or continue:
  - Extraction area will be developed further;
  - Permanent amenities will be constructed for quarry staff;
  - A new workshop will be constructed; and
  - The crushing plant will be further developed.

Noting the above, the following commentary was made:

- Gerard Bowen - Permanent amenities have already been constructed.
- Michael Ulph – Will the further development of the crushing plant result in increased noise and dust impacts?  
Gerard Bowen – Polycitrus treatment will be in place to mitigate air quality impacts.  
Chris Jones – Noise and air quality monitoring will continue to be undertaken in accordance with the approved management plans.
- Tim Grugeon – Air quality monitoring results have been within limits. A spike was recorded in September 2017 due to hot & dry weather but the results were still within approval limits.
- Tim Grugeon – Noise monitoring results have been within approved limits.
- Tim Grugeon – There have been no discharges from any of the dams.

- Tim Grugeon – Two (2) complaints were received and responded to by KEQ Pty Ltd:
  - A noise complaint was received from a resident on Halloran Road, North Arm Cove regarding the use of mobile crushers (passed onto Tim by Goetz Schraer). The noise levels were potentially increased due to meteorological conditions; notwithstanding noise monitoring undertaken confirmed that noise levels were within approved criterion limits. Tim supplied Goetz with an electronic link to the approved Noise and Air Quality Management plans.
  - A complaint citing noise & dust was received from a resident on Halloran Road, North Arm Cove associated with the use of mobile crushers. The complaint was made directly to the NSW DPE. The following was advised by KEQ Pty Ltd:
    - Noise and dust levels recorded are within approved project criterion.
    - In accordance with the approved Noise and Dust management plans, the temporary crushers are not required to be in a sound and dust proof building. The permanent crushing plant requires crushers and screens to be enclosed for long term operational activities.
    - Mobile crushers have been removed from the site and the permanent plant is in a lower location on the site.
    - The complainant was encouraged to contact KEQ direct to resolve this matter.

Michael Ulph – Has any signage been constructed that provides KEQ Pty Ltd contact details for complaints and contact?

Gerard Bowen – The signage arrived today and will likely be installed by the end of the week. The signage will include Tim Grugeon’s mobile number.

- Chris Jones – Advised that the Annual Environmental Management Report (AEMR) for the Karuah East Quarry and the Karuah Quarry will be prepared shortly. The period slightly differs for Karuah East Quarry and Karuah Quarry; however reports are submitted to the NSW DPE on 31 March 2017.

#### **8) Site visit prior to the next CCC meeting?**

Refer to Item 11 below.

#### **9) CCC briefing on Section 75W Modification Application (MOD 1) lodged with the NSW Department of Planning and Environment by KEQ Pty Ltd.**

- Tim Grugeon – Confirmed that studies relevant to flora & fauna, air quality, visual and noise have been completed. Studies relevant to Aboriginal Archaeology and surface water management will be shortly finalised.
- Mat Radnidge – Once the above studies are finalised, ADW Johnson will complete the Environmental Assessment Report for MOD 1 and lodge with the NSW DPE for assessment.

- Mat Radnidge – It is likely that the NSW DPE will publicly exhibit the Environmental Assessment Report for approximately 1 month. If exhibition occurs, the documentation is made available on the NSW DPE’s website. The DPE typically avoid any public exhibition over the Christmas / New Year period.
- Wade Cameron – What were the key findings of the Flora & Fauna Assessment?
  - Tim Grugeon – Within the proposed direct impact area the ecologist identified 13 *tetratheca juncea* (TJ) and one hollow bearing tree. Management measures will be implemented to ‘soft fell’ the hollow bearing tree to ensure that no native fauna species are injured. The hollow will then be relocated into bushland.
  - Mat Radnidge – Relevant to TJ, the project ecologist undertook offsetting calculations against both state and federal calculators. Noting the surplus of offset lands that have already been established on Lot 5 DP 838128, Lot 14 DP 1024564 and Part Lot 13 DP 1024564, the ecological reporting has confirmed that there are sufficient (and still surplus) offset credits available to cater for the small additional area of disturbance.
  - Wade Cameron – Notwithstanding that sufficient TJ offset credits are available to cater for the additional disturbance area, will KEQ Pty Ltd translocate the 13 TJ identified within the disturbance area?
  - Tim Grugeon – At this time KEQ have no plans to translocate the 13 TJ plants. Notwithstanding, KEQ Pty Ltd only intend to clear what is needed within the proposed 2,500m<sup>2</sup> additional disturbance area which could mean that not all of the 13 TJ will be required to be cleared. This will be confirmed at a later detail design phase.
  - Mat Radnidge – Confirmed that the offset calculations undertaken by the project ecologist were completed on the basis that the full 2,500m<sup>2</sup> would be cleared as a result of the MOD 1 proposal.
  - Wade Cameron – Stated that whilst it may not be necessary based on the ecological reporting findings that it would be appreciated if KEQ Pty Ltd could genuinely consider relocating the 13 TJ plants.

## 10) General Business

Michael Ulph asked the community members if they have had any feedback from the local community:

- Wade Cameron – Has not received any noteworthy feedback from the general community.
- Tony Ebben – The community feedback he has received is all positive, in particular noting local job creation, no traffic impact on Karuah (noting that quarry vehicles use the Pacific Highway) and the Karuah East Quarry operation is a good thing for the town.

**11) 2018 CCC meetings and site inspections to be scheduled. Discuss having CCC meetings bi-annually instead of quarterly.**

- Michael Ulph noted:
  - The Community Consultative Committee Guidelines provide the flexibility for the CCC to determine the frequency of the CCC meetings.
  - The guidelines recommend four (4) meetings per year during construction & for the first (2) years of operation; and two (2) meetings per year for ongoing operation.
  - Do the CCC members have a position on the frequency of meetings, in particular should the meeting frequency be reduced?
    - Tim Grugeon – Suggested CCC meetings be reduced in frequency from quarterly to 6 monthly (ie. bi-annually) with a site inspection prior to every meeting. The rationale for this is that given the nature of the project very little changes in a three (3) month period.
    - Mat Radnidge – Noted that the CCC guidelines confirm that if necessary an extraordinary meeting can be called in any case if needed.
    - Mat Radnidge – Noted that if a bi-annual frequency needs to be amended, the CCC has the ability to alter as necessary.
    - Wade Cameron – Are there any WHS issues with the CCC undertaking site inspections?
    - Tim Grugeon – The CCC members are signed in as visitors to the Karuah East Quarry and escorted by KEQ Pty Ltd staff.
  
- Michael Ulph suggested the 2018 CCC meeting to occur as follows:
  - Monday 5 March 2018:
    - 3pm site inspection (meet at Karuah East Quarry office); and
    - 4pm CCC meeting at Karuah Community Hall (2 Engel Avenue, Karuah).

At this meeting the CCC can further discuss and confirm the frequency of 2018 meetings when Goetz Schraer and Matthew Bell are available for input.

If a bi-annual frequency is adopted, the following CCC meeting will be scheduled for September 2018.

- Michael Ulph suggested that March 2018 appears to be an appropriate timeframe for the next CCC meeting and site inspection noting that quarry operations have recently commenced and the March 2018 timing will provide the CCC community representatives opportunity to receive any community feedback.

Meeting closed – 4.58pm.

### **Summary of Actions Arising from Meeting**

- Next CCC meeting is scheduled as follows:
  - Monday 5 March 2018:
    - 3pm site inspection (meet at Karuah East Quarry office accessed from Blue Rock Close, Karuah); and
    - 4pm CCC meeting at Karuah Community Hall (2 Engel Avenue, Karuah).
- Tim Grugeon to contact Mr Mark Hunter of the Karuah River Oyster Association to address any quarry related questions that Mr Hunter or the association may have.

**Enclosed:** Company Report & Overview 14 August 2017 (refer to Item 7 above).